New Tech Request Worksheet:
6 questions educators should answer when requesting the addition of a new technology tool.

REQUEST DATE::

DATE FOR INSTALL REQUEST

REQUESTED BY: EMAIL: PHONE:

NEW APP/TECHNOLOGY BEING REQUESTED

1. How does the tool support learning goals?

2. What evidence exists that the tool is effective?

3. Is the technology compatible or interoperable with existing devices and systems?

4. How easy is the tool to use?

5. What data does the technology capture and where is the information stored?

6. What is the total cost of ownership?

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