



enterprise document management, imaging and workflow

for K-12 School Districts

Perceptive Software provides enterprise document management, imaging and workflow solutions that seamlessly integrate with your student information, administrative, human resources and other business systems. ImageNow instantly delivers the supporting documents your school district needs to effectively recruit and manage teachers, provide timely service to students, parents and employees and quickly complete daily tasks. Used by organizations worldwide, solutions from Perceptive Software are certified by the most important people of all — our customers.



Improve Productivity and Student Service

Managing too much paperwork inhibits the ability of school districts to effectively serve students, parents and employees and complete daily tasks on time. ImageNow enterprise document management, imaging and workflow helps organizations overcome the time, financial and productivity costs associated with cumbersome paper processes.

Seamless integration with business systems in every department provides users with a direct connection to the supporting information they need to do their jobs well. An intuitive design tool allows administrators to map more efficient workflow that speeds student-focused and back office functions.

Timely implementation and the simplicity of ImageNow allow users to get up and running quickly. In addition, hands-on training equips customers to manage their document management projects in-house, minimizing total cost of ownership (TCO) even further. Increased productivity, faster student service and reduced overhead are just some of the ways ImageNow delivers a solid return on investment (ROI) to school districts.

Human Resources

ImageNow puts the resumes, credentials, applications and other recruitment documents you need to quickly hire the best candidates just a click away. Seamless integration with HR and payroll systems gives your HR team a direct path to complete personnel records, facilitating timelier benefits and payroll information updates, responses to employee inquiries and completion of other processes.

Financial and Procurement Services

Replacing paper-based processes with automated ImageNow Workflow expedites invoice and PO approval, allowing your organization to take advantage of early payment vendor discounts. ImageNow reduces many of the manual tasks associated with paper-based processes, boosting staff productivity.

Curriculum and Instruction

Maintain accurate records of curriculum plans for each school throughout the district and monitor adherence. Easily gather and provide required information when requested to expedite accreditation.

Flexible and scalable, ImageNow lets you capture documents from a variety of sources and retrieve those documents via any departmental or enterprise software application using either the full ImageNow client or browser-based WebNow functionality.

Student Information System

Provide employees district-wide with immediate access to attendance reports, transfer forms and other supporting data from SIS screens. By connecting teachers, counselors and administrative staff with students' complete educational histories, ImageNow helps school districts deliver quality service and informed educational guidance.

Special Education

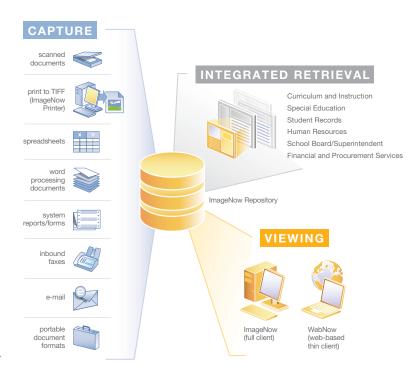
Store evaluations, medical records and correspondence in a secure student eFolder that is accessible instantly. Easily print documents to answer requests from parents and state Department of Education entities.

Supporting Regulatory Compliance

ImageNow helps school districts satisfy the requirements of HIPAA and other federal and state mandates. Strong security features such as document-, user- and drawer-level privileges protect confidential information and routing documents electronically minimizes document loss.

Benefits to All Departments

ImageNow is enterprise-ready, easily scaling to School Board/ Superintendent, Extracurricular Activities and other departments. New users quickly embrace the simplicity of ImageNow, and with WebNow, the browser-based companion to ImageNow, employees in remote locations manage documents as if they're in the office.





teacher credentials applications payroll statements resumes

letters of reference W-4 forms

review reports benefits information

AP

checks

invoices purchase orders contracts receivers refunds spreadsheets

vendor correspondence price increase notices

immunization records transfer forms

Curriculum

grade changes attendance reports entrance exam scores

Special Ed

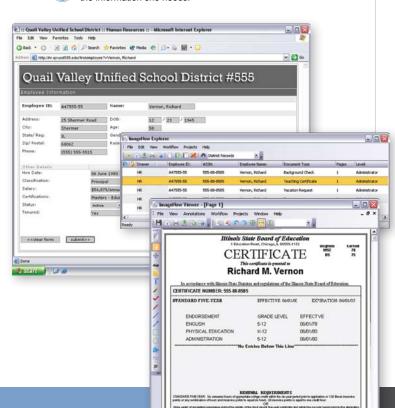
Evaluations medical records correspondence

Administrative

meeting agendas minutes extracurricular awards school recognition

ImageNow in Action

- A state official calls with a question regarding the teaching certificate for Richard Vernon, a faculty member.
- You find Richard's record in your HR application and click the ImageNow button.
- ImageNow displays a list of Richard's documents, including the teaching certificate, which you select.
- Instantly, you view the certificate and give the state official the information she needs.



Others Promise, ImageNow Delivers.

Integrate With All Your Applications

ImageNow and WebNow integrate with all your existing applications, regardless of manufacturer or platform, providing direct access to scanned and other electronic documents.

Eliminate Costly Programming

ImageNow eliminates the cost of deployment and long-term maintenance of complicated programmatic integration and accommodates upgrades to your applications without additional financial investment.

Leverage Existing Infrastructure

ImageNow effectively leverages your existing investment in applications, operating system, database and networking infrastructure.

Automate Your Business Workflow

Create workflow solutions that speed document-centric tasks. With one click, your staff completes processing activities, answers inquiries and resolves discrepancies in real time. These new efficiencies let you reallocate resources to other areas of your business.

Make Retter Decisions

Remove obstacles to effective decision-making by electronically accessing documents at the point of need. Double-check the accuracy of transaction information or collaborate with colleagues using simultaneous document views, all while maintaining proper security levels to reinforce your compliance initiatives.

Be Independent

PSI ensures you are educated about your implementation, empowered to leverage your investment and independent from expensive service commitments.

The Right Formula for Maximum ROI

By combining these key elements, ImageNow delivers a customercentric solution unmatched in affordability and scalability. ImageNow ensures a high return on your document imaging investment at the department level and as the solution grows enterprise-wide.

More Information: www.imagenow.com/k12

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